

HAZARD	MITIGATING ACTIONS
Increased exposure from extra socialising outside school bubbles	Bubbles of the same maximum of 15 children, use school bubbles where possible.
Transmission from people with symptoms coming to Kidz Klub	<p>Parents reminded to not send their child if they or anyone in their household are experiencing COVID symptoms or have been advised to self-isolate.</p> <p>Any children developing symptoms during club to be isolated in [REDACTED]</p> <p>Parent/carer to pick them up as soon as possible told advised to self-isolate and get a test asap.</p> <p>Appropriate PPE to be worn by any team members supervising a child with COVID-19 symptoms.</p> <p><b>If anyone tests positive, inform relevant authorities and the venue.</b></p>
Transmission of virus through too close contact	<p>Maintain 2 metre distance (or 1m+ with extra measures) where possible.</p> <p>Especially important between children and team members.</p> <p>Space chairs out and remind children to keep them where they were.</p> <p>Seating to be arranged in a way that works for as many of the club activities as possible to avoid moving children into different groups/seating arrangements. In this venue this will be in the following arrangement(s):-</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>If children are colouring fliers on arrival, this will take place in the following area:-</p> <p>[REDACTED] where distancing will be ensured by:- [REDACTED]</p> <p>[REDACTED]</p> <p>For the number of children (15) and volunteers interacting with children to encourage and help them, where distancing is a challenge, face masks will be worn by team when interacting with children for any length of time within two metres.</p> <p>Where helpful and appropriate use signs and floor markings to remind people about distancing, especially for parents queuing outside before and after club.</p> <p>Signs will be put in the following locations:-</p> <p>[REDACTED]</p> <p>Floor/wall markings will be put in the following locations:-</p> <p>[REDACTED]</p> <p>Where games or response activities that involve children moving to do something, this will be minimised, for example by bringing things round to the children rather than them moving, or one child to engage at a time if safe distancing can't be maintained with more.</p>





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<p>Transmission of virus from touching surfaces – sharing equipment</p>	<p>Hygiene monitor to ensure items cleaned before/after use, or hands are sanitised before use, or gloves are worn – whichever is most appropriate.</p> <p>Minimise sharing of equipment where possible and regularly clean any shared equipment or leave 72 hours between contact.</p> <p>No food or drink provided at clubs to reduce use of shared equipment.</p> <p>Children encouraged to bring labelled water bottle.</p> <p>Children asked to only bring water bottle, flier, collection money and necessary medication to Kidz Klub, no toys etc.</p> <p>Hands will be sanitised before handling any items that will be given to children or used by other team members.</p> <p>Children to have own pack of equipment to use at each session to avoid sharing of pens etc. This will be collected by the children when they arrive from the registration table and they will be reminded to keep it with them.</p> <p>Children/team to use hand gel or gloves before using any shared games/equipment.</p> <p>Collection – one team member will come round with the (open) collection tin, children should be encouraged to indicate if they have any donations and tin taken quickly to them to place their money in. Any money should be transferred into a money bag, avoiding touching the coins.</p> <p>AV Laptop shall be used by only one person and <b>if it has been used in the previous 72 hours only with a specific separate keyboard and mouse</b>. Any other contact with the laptop should be done only after sanitising hands before and after, or using gloves.</p> <p>Phones for registration/contacting parents: the Kidz Klub phone should be kept by the same person for the whole session (unless it is sanitised [carefully so as not to damage it!] between people). Registration links will be sent to team members involved in registration so that they can use their own phones to register children, if they are happy to.</p> <p>Green/red marks won't be made on hands. (Stickers can provided for children to put on their top if desired – out on the registration table with clean hands). The 'Today's Kids' Airtable view should be used to check which kids are going with a parent/walking on their own.</p> <p>Prizes, including flier prizes will be put on the prize table (with clean hands) and the winning children will be invited up one at a time to collect their prize without touching anything but the item they take (supervision from a distance required!) One special certificate for team to hold, one for child to pick up (without name space to avoid writing name on).</p> <p>Lollies will be put out on the exit door table (with clean hands) for each child to pick up as they leave once they've been checked out.</p>



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Transmission of virus in high traffic areas	<p>Minimal, if any, other people, in the building.            Good communication about who is using which space, when.            Avoid using the kitchen and only one person to be allocated if necessary.            Any items to be washed in dishwasher at 70C plus.            Stick to the rule of one child to the toilet at a time  <b>Follow venue one way system.</b>            Children to be encourage to use the toilet at home immediately before coming to Kidz Klub to reduce usage.            Use of face shields during registration and dismissal to provide added protection.            In this venue the entrance door(s) will be:-            _____            _____  <b>Door 1 will be for kids with surname from A to __, Door 2 will be for kids surname __ to Z</b>            In this venue, the exit door (s) will be:-            _____            _____  <b>Door 1 will be for kids with surname from A to __, Door 2 will be for kids surname __ to Z</b></p>
Transmission of virus due to poor respiratory hygiene	<p>Children and team encouraged to cough/sneeze into tissue and dispose of tissues quickly, cleansing hands afterwards. If tissue not available, coughs and sneezes to be directed into crook of arm.            Kidz Klub rules to include coughing/sneezing into the right place.            Make sure bins are emptied after the session.            In this venue, quarantine for <b>48 hours</b> before putting in external bin.</p>
Transmission due to poor ventilation	<p>Windows opened where possible to increase air circulation.            External doors propped open if necessary, but only if manned to prevent entrance of un-invited people.</p>
Increased risk of harm from virus to vulnerable team members	<p>Identify vulnerable team and make sure they know if they need to tell us if they fall into a vulnerable category.</p>
Security and fire risk	<p>Fire evacuation supersedes any COVID-19 one way systems.            If external doors left open, door to be manned to prevent strangers entering the building.</p>
Teenage helpers	<p>Will be treated and expected to behave like adult team in terms of COVID-19 measures, if they can't then they won't be able to come.</p>



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Contact tracing	Accurate registration records to be kept and phone numbers of parents regularly checked. Parents informed that important to tell us of any change to phone numbers QR code for contact tracing will be displayed in the entrance area.
Reduced team due to COVID illness or self-isolation requirements. Especially of team leader	Clearly defined roles. Lower numbers of team needed with fewer children. Team leaders to make sure team equipped to run without them if necessary. Club to be cancelled if unsafe to run with team available.
Arrival and dismissal – bottle necks of children and parents	Queue supervisor. Wearing of face shields by registration team.
Singing/shouting other activities that are likely to increase propulsion of virus containing aerosols	Use of alternative, non-singing worship activities. Calmer games and quiet background music
Emotional and safeguarding needs Harm to mental health from change/anxiety	Regular conversation with team to check how they're doing. Pastoral team available for children during club sessions for children to come and talk to, where at all possible, at least for first couple of weeks. Pastoral team will be placed in the following area of the hall: <span style="background-color: yellow; display: inline-block; width: 150px; height: 15px;"></span> Distance will be maintained. Any chairs used by children will be wiped in-between chats. Normal safeguarding procedures also apply.